

Sisseton Wahpeton College
Regular Meeting
Classrooms 1 and 2.
Board of Trustees Minutes
7/16/2024

Meeting called to order at 5:09 PM.

Roll Call:

Big Coulee	Marijo Keeble	Present
Buffalo Lake	Heather Larsen	Present
Enemy Swim	Janell Williams	Present
Lake Traverse	Jessica Redthunder	Present
Long Hollow	Izola Flyinghorse	Present
Old Agency	William Keoke	Present
Heipa	Marie Renville	Present
Tribal Council Ex. Officio	Gypsy Wanna	Present
Student Council	None	Absent

Other Present: President Dr. Erica C. Holmes (zoom), VPSS Vince Owen, VPAA Julie Buckman, CFO Jennifer Pelzel, Facilities Manager Dave Redthunder, Dr. Sherry Johnson Tribal Ed., and Sisseton Wahpeton College Recorder Lauren E. Owen.

Opening Prayer given by Vince Owen.

Chairwoman Williams called the meeting to order at 5:09 PM.

Roll call was taken and a quorum was established.

Motion 1: Motion made by Trustee Larsen to approve agenda. Second by Trustee Redthunder. Question by Trustee Flyinghorse. Motion voted passed. (7/0)

Chairwoman Williams opened the floor for public comment and there were none.
Reading of the Mission Statement.

DISCUSSION ITEMS

Board of Trustees Chairwoman Williams Reported:

The Board of Trustees bylaw amendments were discussed and will need to be amended by the end of July in order to be compliant.

The college Strategic Plan was discussed, page 9 “goals”.

Board of Trustees terms were discussed and that terms need to be staggered. No action on this at this time.

HVAC replacement:

Facilities Manager Dave Redthunder discussed the damages to the Voc. Ed building and that all repairs will be complete before the students return.

Board of Trustees Approved August 20 2024: Motion #3.

Student Services Reorganization:

Vice President of Student Services Vince Owen discussed the newly created organizational chart utilization of staff more efficiently with the growth of the college and better customer service. Three new positions were created with more cross training amongst them all. One being a Director of Student Success and two Student Success Navigators. The Director of Student Services will encompass registrar duties with reporting duties as well as safeguarding student records. The two Student Success Navigators will share a reception desk with two different stations, doing the same job, assisting and enrolling students, as well as reception duties. There will always be someone in the front area to assist every individual that enters the building. The Financial Aid offices will move to the front area with a slight remodel to the current computer lab, creating a more accessible area for students to speak with Financial Aid regarding applications, status, scholarships and other financial aid related questions and providing assistance to students when completing the FAFSA application process. This remodel is under way through the bidding and construction process. This will create a one-stop services.

CONSENT AGENDA**College Reports:****President Holmes gave her monthly Report:**

- SWC continues to be active in the community.
- On Saturday August 21st, 2024, the college will have the start of, “Welcome Week” for all students. On August 24th, 2024, the college will hold a community invited event of cultural activities, vendor booths and student orientation.
- The fitness center remodel will be complete before students arrive.
- President Holmes hired a consultant to assist with employee relations, review the Human Resource Policies.

CFO Report:

- Complete the preliminary stage of an NSF Audit on 5 of our grants.
- Lona, Kendall and myself attended a 2-hour training with Synoptix, our new financial reporting software that runs seamlessly with Jenzabar.
- The bookstore got their inventory completed and I will be reviewing that with Christy and submitting to the auditors. No big changes from prior year.

HR Report:

- 4 resignations and 3 new hires. Open positions are being advertised online, in newspapers and on social media.

VPAA Report:

- The report was given which included the status of the RN. It is shelved at this time but we have the LPN program up and going. There are course evaluations. The evaluation goes to the college statistician that maintains the records for college data use.
- Dakota Studies has been active and will be hiring some new language learners for the next contract year/s.
- The bridge students are still attending.
- A new Education Specialist has been hired and will begin training on assisting students, staff, faculty and community in regards to better awareness of the colleges degree programs being offered, evaluating developmental education, and overseeing the testing lab.

VPSS Report:

- Worked with bridge student checks to make sure payments are sent out.
- Completed and received a certificate of Equity in Education.
- Met with Tia Swoyer by zoom on victims of sex trafficking.

ACTION ITEMS

Action Item: Approval of Minutes: Regular Meeting for July 16, 2024.

Motion 2: Motion made by Trustee Larsen to approve the June 18, 2024 Regular Meeting minutes. Second by Trustee Flyinghorse. Question by Trustee Redthunder. Motion voted passed. 7/0

Action Item: Update Bank Signer, removing Deborah Anderson from banking signatory authority.

Motion 3: Motion made by Trustee Renville to approve the Bank Signor updates. Second by Trustee Redthunder. Question by Flyinghorse. Motion voted passed. 7/0

Motion 4: Motion made by Trustee Flyinghorse to approve the Consent Agenda. Second by Trustee Keeble. Question by Trustee Larsen. Motion voted passed. 7/0

DISTRICT CONCERNS

Big Coulee: None

Buffalo Lake: None

Enemy Swim: Q. Are jobs being posted? A. Yes on the SWC website, State of South Dakota Website, SWO App, local newspapers and SWC Social Media pages.

Heipa: Q. Have the positions expanded: A. Yes

Lake Traverse: District is requesting the President to attend their meeting. President was on travel attending a work related conference and will attend at a later date.

Long Hollow: None

Old Agency: None.

Motion 5: Motion made by Trustee Flyinghorse to go into Executive Session to discuss personnel matters. Second by Trustee Flyinghorse. Question by Keoke. Motion voted passed. 7/0
Out of Executive Session at 8:05 PM.

Motion 6: Motion made by Trustee Flyinghorse to adjourn. Second by Trustee Keoke.

Meeting adjourned at 8:05 PM.

Respectfully submitted,

Recorder, Lauren E. Owen.