

Sisseton Wahpeton College

TITLE: Land Grant Summer Assistant
REPORTS TO: Land Grant Coordinator
STATUS: Full-time
TOUR OF DUTY: Generally, 8:00 a.m. to 4:30 p.m., M-F, but may require some evenings and/or weekends for special events and meetings.
SUPERVISES: None

SUMMARY:

Aids the Extension Outreach Coordinator in maintaining the horticulture projects, prairie restoration projects, food-coop/harvest fair, science fair, family health-fit activities and workshops.

DUTIES AND RESPONSIBILITIES:

1. Assist with preparation and maintenance of several greenhouses, storage facilities, gardens/food plots, fencing, bee keeping, archery, animal care involving the Prairie Restoration Project.
2. Assist with community outreach and informal educational activities, including workshops biking/hiking/food gathering and assists in the Culinary & Food Science program.
3. Comply with all College, Tribal, and Federal policies, regulations and laws that govern the College.
4. Perform other duties as assigned.

MINIMUM QUALIFICATIONS:

- Must be 18 years of age with work experience in horticulture, however a high school student currently in the SWC Bridge Program would be considered.
- Planning, organizational, and time management skills.
- Ability to work outdoors, lift objects up to 30 pounds, operate power tools and safely operate garden equipment and machinery.
- Proficient with computers, Microsoft Office, and typical equipment.

OTHER:

- Must be available some evenings and weekends to conduct or host programs.
- Must be able to work well with people of all ages and backgrounds.
- Ability to work with minimal supervision upon completion of training.
- Demonstrates responsible behavior and attention to detail.

Closing Date: April 22, 2024