



# Sisseton Wahpeton College

## Academic & Financial Aid Appeal/Petition Form

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When a student wishes to appeal an Academic or Financial Aid Suspension, they must complete an Academic & Financial Aid Appeals/Petition Form to be reviewed by the Appeals Committee. Students must provide a reason for the appeal, such as the following circumstances:

- ❖ Medical/Chronic illness with a Doctors' Statement
- ❖ Death or illness within their immediate family
- ❖ Other major extenuating circumstances that impeded their academic performance

Students must submit the completed form to the Dean of Academics, prior to the beginning of the semester. The Dean of Academics will convene the Appeals Committee to review the documents and potentially visit with the student. The Appeals Committee will provide the Dean of Academics with their decision.

The Dean of Academics will provide a written notification to the student of the final decision and any conditions established. If the appeal is approved, the student will be placed on Academic and/or Financial Aid Probation until they have achieved Satisfactory Academic Progress or have failed to meet the terms set forth in the appeal decision.



# Sisseton Wahpeton College

## Academic & Financial Aid Appeal/Petition Form

Date: \_\_\_\_\_ Term requesting Appeal:      FALL                  SPRING                  Year: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ (Home, Message, Cell)

Have you petitioned before: YES / NO If so when: \_\_\_\_\_

I have been advised that I must petition to be considered for financial aid for this semester because of academic deficiency. I wish to submit the following statement in support of my request. (Please use additional paper if needed. REMINDER: attach supporting documentation with this form.)

I did not make satisfactory academic progress during the \_\_\_\_\_ term due to the following circumstances: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I want to be able to continue to receive financial aid, so I have attached a plan of action to get me back on track. Explain what had changed and why you expect to make Satisfactory Academic Progress for the term indicated above:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Student Signature: \_\_\_\_\_

**OFFICE USE ONLY**

**Academic Appeal Request**

**Appeals Committee** Reviewed on: \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Signature \_\_\_\_\_

**Dean of Academics** Reviewed on: \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Signature \_\_\_\_\_

**Financial Aid Appeal Request**

**Appeals Committee** Reviewed on: \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Signature \_\_\_\_\_

**Dean of Academics** Reviewed on: \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Signature \_\_\_\_\_

Letter sent to student indicating decision on: \_\_\_\_\_

CC:      Academic File  
          Financial Aid Office  
          Academic Advisor