



## VEHICLE USE REQUEST FORM

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Name or Program: \_\_\_\_\_

Vehicle Requested: \_\_\_\_\_

Destination: \_\_\_\_\_

Fund Number (If Applicable): \_\_\_\_\_

Date and Time of Departure: \_\_\_\_\_

Date and Time of Return: \_\_\_\_\_

Reason for Request: \_\_\_\_\_

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- Requests must be submitted one week in advance.
- College use takes priority.
- If the request is approved the beginning and ending mileage will be provided to the facilities manager after return from destination.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Facilities Signature: \_\_\_\_\_

Date: \_\_\_\_\_

President's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Vehicle Use Questionnaire

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YES NO

1. Do you have a current State and Tribal Driver's License?
2. Has your driving privilege been revoked in the past three (3) years?
3. Have you had two (2) or more suspensions with reinstatement?
4. Have you had two (2) or more at fault accidents?
5. Have you had three (3) or more moving violations?
6. Have you had a combinations of three (3) or more moving violations, at fault accidents and suspensions with reinstatement?
7. Have you been found guilty of the following:
  - A. DUI or DWI? If so when: \_\_\_\_\_
  - B. Failure to stop and report accident with injury?
  - C. Vehicular homicide, manslaughter or assault?
  - D. Driving after revocation or suspension?
  - E. Operating a vehicle without owner's permission?
  - F. Operating a vehicle during commission of a felony?
  - G. Racing or speed contest?
  - H. Attempting to elude a police officer?
  - I. Underage passenger with an open container?
  - J. Reckless or careless driving?
  - K. Driving on wrong side of the highway?
  - L. Hit and Run?